

MINUTES OF THE ANNUAL MEETING OF BIBURY PARISH COUNCIL
HELD OUTSIDE THE CRICKET CLUB,
ON TUESDAY 25TH MAY 2021 AT 7PM

Present: Cllr Richard Williams (Chairman)
Cllr Simon Brownless
Cllr Craig Chapman
Cllr Neil Clegg
Cllr Ann Haigh
Cllr John Phillips
Cllr Victoria Summerley

Also in attendance: District Cllr Ray Theodoulou.
3 Members of the Public

Cllr Richard Williams welcomed the new Members prior to the meeting formally commencing.

41/21. To elect a Chairman

The Council agreed to elect Cllr Richard Williams as Chairman.

42/21. To note Acceptance of Office declarations of the three new Councillors.

The Acceptance of Office declarations from Cllrs Craig Chapman, Ann Haigh and John Phillips were signed and witnessed by the Proper Officer.

43/21. Apologies for absence.

Apologies were received from County Cllr Lisa Spivey.

44/21. Declaration of Interest (Members are requested to declare any interest they may have in the business set out on the Agenda to which the approved Code of Practice appears.)

Cllr Richard Williams declared an interest in Agenda Item 54/21a in regards to Planning Applications 21/00912/FUL & 21/00913/LBC for the William Morris Tea Rooms.

Cllr John Phillips declared an interest in Agenda Item 54/21a in regards to Planning Application 21/01425/FUL for 1 & 2 Hinton Farm Cottages and Applications 21/00912/FUL & 21/00913/LBC for the William Morris Tea Rooms.

Cllr Victoria Summerley declared an interest in Agenda Item 54/21a in regards to Planning Application 21/01594/FUL 1 The Bibury Stud.

45/21. Approval of the Minutes of the Parish Council meeting held on Tuesday 13th April 2021. (Chairman to also sign Minutes from previously held Remote Meetings)

The minutes of the meeting held on Tuesday 13th April 2021 were approved and signed as true record. (The Chairman also signed the minutes from previously approved minutes, from meetings held remotely).

46/21. To elect a Vice Chairman and agree roles within the Council.

Cllr Neil Clegg was elected as Vice Chairman.

The following roles were agreed:

Internal Financial Checker – Cllr Simon Brownless

To report Highway Issues – Cllr Craig Chapman

47/21. To agree the representatives for Other Bodies.

The following were agreed to represent the Council for Other Bodies:

Bibury Untied Charities – Cllrs Simon Brownless and Richard Williams

Bibury Village Hall – Cllr John Phillips

48/21. To review Standing Orders.

The Council approved the review of the Standing Orders, with no changes.

49/21. To review the Financial Regulations.

The Council approved the review of the Financial Regulations, with no changes.

50/21. To review the Risk Management Policy.

The Council approved the review of the Risk Management Policy, with no changes.

51/21. To receive the ROSPA Report and agree remedial action.

The Clerk circulated the report to the Members prior to the meeting.

The Council approved the recommendations for repair and in addition repairs to the fence.

52/21. To receive a Clerks Update.

The Clerk circulated a report to the Members prior to the meeting. A public copy of this report can be found online <https://www.biburyparishcouncil.gov.uk/uploads/clerks-report-may-21-6.pdf>

53/21. Finance:

a. To agree payments in accordance with the budget, as per the RFO Report.

The Clerk sent the Members the May RFO Report prior to the meeting.

<https://www.biburyparishcouncil.gov.uk/uploads/rfo-report-may-21-8.pdf>

The Council approved the payments.

b. To review the Asset Register.

The Clerk sent the Members the updated Asset Register prior to the meeting.

The Council approved the Asset Register.

c. To review the Insurance is still fit for purpose and agree the new quote.

The Clerk sent the Members a copy of the Insurance details; which included the addition of two new benches, prior to the meeting.

The Council reviewed the Insurance and approved the quote of £306.30 (including IPT).

d. To receive the Internal Auditors report.

The Clerk circulated the Internal Auditors report to the Members prior to the meeting; there were no recommendations.

The Council noted the report.

e. To adopt the Accounts for the Financial Year Ending 31st March 2021.

The Clerk circulated the Accounts prior to the meeting.

The Council approved the Accounts for the Financial Year Ending 31st March 2021.

f. To confirm the Council is eligible to complete the Certificate of Exemption for the Financial Year Ending 31st March 2021.

The Council approved the Certificate of Exemption for the Financial Year Ending 31st March 2021.

g. To approve the Annual Governance Statement for the Financial Year Ending 31st March 2021.

The Council approved the Annual Governance Statement for the Financial Year Ending 31st March 2021.

h. To approve the Annual Accounting Statement for the Financial Year Ending 31st March 2021.

The Council approved the Annual Accounting Statement for the Financial Year Ending 31st March 2021.

i. To note the dates for the Exercise of Public Rights.

The Clerk notified the Members that the dates for the Exercise of Public Rights has been set for the 14th June 2021 – 23rd July 2021.

<https://www.biburyparishcouncil.gov.uk/uploads/15-making-provision-for-the-exercise-of-public-rights-2020-21-exempt-authorities.pdf>

54/21. Planning:

a. To consider any new Planning, Licences applications or Enforcement Issues

21/01425/FUL | Erection of single-storey rear-side extensions | **1 And 2 Hinton Farm Cottages**
Ablington

The Council agreed to support this application.

21/00913/LBC | Alterations to the rear garden (including the construction of a pergola and pavilions), replacement of roof materials, rooflights on north-east elevation and internal alterations | **William Morris Tea Rooms 11 The Street** Bibury

The Council agreed to 'no comment' for this application.

21/00912/FUL | Alterations to the rear garden (including the construction of a pergola and pavilions), replacement of roof materials, rooflights on north-east elevation and internal alterations | **William Morris Tea Rooms 11 The Street** Bibury

The Council agreed to object to this application: as there is possible sewage / flooding issues, if the proposed Traffic Regulation Order is approved, there will be 'no parking including unloading permitted outside the property', there will be an increase in clientele which will detrimentally affect the neighbouring residential properties and the Council is concerned that no information has been provided with regards the proposed opening hours.

21/00887/FUL | Erection of a stable block | **Quarry Hill Farmhouse** Bibury

The Council agreed to support this application.

21/01598/FUL | Erection of two storey side extension and single storey rear extension | **Kilkenny Fields 3 Kilkenny Cottages**

The Council agreed to support this application.

21/01594/FUL | Single storey link extension between house and garage | **1 The Bibury Stud**
Bibury

The Council agreed to support this application.

21/01729/FUL | Erection of green house | **Sherborne Cottage Church Road**

The Council agreed to support this application.

21/01751/TCONR | Tree works in submitted schedule. | **Arlington Lodge** Arlington

The Council agreed to support this application.

21/01850/TCONR | Sycamore on the roadside verge outside the boundary of Manor Farm and Hinton House. Now providing excessive shade which which only get worse as the tree continues to grow. Tree provides no amenity value to either property. No plans to replant as the site is a roadside verge and to replant would simply replicate the exiting problem. Sycamore in garden of Manor Farm Cottage against the boundary with Hinton House. Tree is causing excessive moss to build up on stable roof requiring continual maintenance. Again tree is self seeded in a wild garden

and provides no amenity value to either house. No plans to replant as the tree is self seeded and to replace would replicate the existing problem. Both households agree to removal | **Hinton House Village Street** Ablington

The Council agreed to support this application.

The Council considered submitting a revised response to the following application; as the reasons for objecting have now been resolved. (Note as the original decision was made over 6 months ago – therefore the Council can do so without being in breach of the Standing Orders).

20/01819/FUL | Change of use to equestrian (sui generis), erection of 2no. stables, installation of hard standing, horse walker and horse training ring | **Four Winds Barn** Ablington

The Council agreed to support this application.

b. To receive an update on Planning applications already considered.

The Clerk circulated a report to the Members prior to the meeting.

<https://www.biburyparishcouncil.gov.uk/uploads/planning-report-as-at-20th-may-2021.pdf>

55/21. Date of the next meeting.

The Council agreed that due to Covid Regulations there will be no meeting held in June and the next meeting will be Tuesday 13th July 2021, in the Village Hall (subject to the Covid Regulations permitting).

There being no further business the Chairman closed the meeting at 7.50 pm.